

Procedure to submit documents to the conferences in ALICE.

Abstracts / Presentations / Proceedings



A Large Ion Collider Experiment

European Organisation for Nuclear Research



Documents in the ALICE Web Site

Conferences / Abstracts / Presentations / Proceedings drafts can be found under Documents & Conferences on the left menu.

Document submission to the ALICE Editorial Board and to the ALICE Conference Committee | ALICE Collaboration - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://aliweb.cern.ch/Documents/index.html

Document submission to the A...

ALICE A Large Ion Collider Experiment
European Organisation for Nuclear Research

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Document submission to the ALICE Editorial Board and to the ALICE Conference Committee

Please use this [link](#) for submitting a document (abstract/presentation/proceedings);

[Document describing ALICE publication policies](#)

Scope and responsibilities of the ALICE Editorial Board and the ALICE Conference Committee can be found below.

Editorial Board (EB)

The Editorial Board (EB) has 7 members ([see](#)). The EB members are appointed by the MB and confirmed by the CB and the mandate is two years renewable. Ex-officio members of the EB are the Physics Coordinator, one Deputy Spokesperson and CB Deputy Chairperson.

The Editorial Board (EB) is responsible for refereeing and subsequent approval of relevant ALICE publications concerning both physical and technical aspects of the experiment including contributions to proceedings, and ALICE internal notes. It has the task to guarantee an efficient procedure and an effective quality assurance concerning ALICE publications.

The procedure for submitting a publication to the EB for review and approval is as follows:

The publication should before submission have been approved by the appropriate body (project leader or Physics Working Group) and by all authors of the publication. The pre-approval should be stated when the publication is submitted to the EB. The publication will be returned to the corresponding author in the absence of this pre-approval. The publication should be sent to the EB chair who will distribute it to the other members of the EB. The submission of the publication should be made in such a way that it allows the EB at least two weeks to guarantee a proper review process. The EB will not guarantee a review process on a shorter timescale even if this means missing a submission deadline.

Conference Committee (CC)

The Conference Committee (CC) has 6 members ([see](#)). The CC members are appointed by the MB and confirmed by the CB and the mandate is two years renewable. Ex-officio members of the CC are the Physics Coordinator, one Deputy Spokesperson and EB Chairperson.

Calendar Today

08:30 **QM 2011 - XXII International Conference on Ultrarelativistic Nucleus-Nucleus Collisions (Yves Schutz)** Centre Bonlieu (Théâtre National)

09:00 **CANCELLED // p p First Physics meeting (J.-P.Revol)** CERN (160-R-009)

14:00 **ITS Upgrade WG3 (Petra Riedler)** CERN (160-R-009)

16:00 **Offline weekly meeting** CERN (160-1-009)

update on - 10:06:53

ALICE Meetings

May						
M	T	W	T	F	S	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

ALICE publication policies

Be aware of the **ALICE publication policies** before start any document submission!

Document submission to the ALICE Editorial Board and to the ALICE Conference Committee | ALICE Collaboration - Mozilla Firefox

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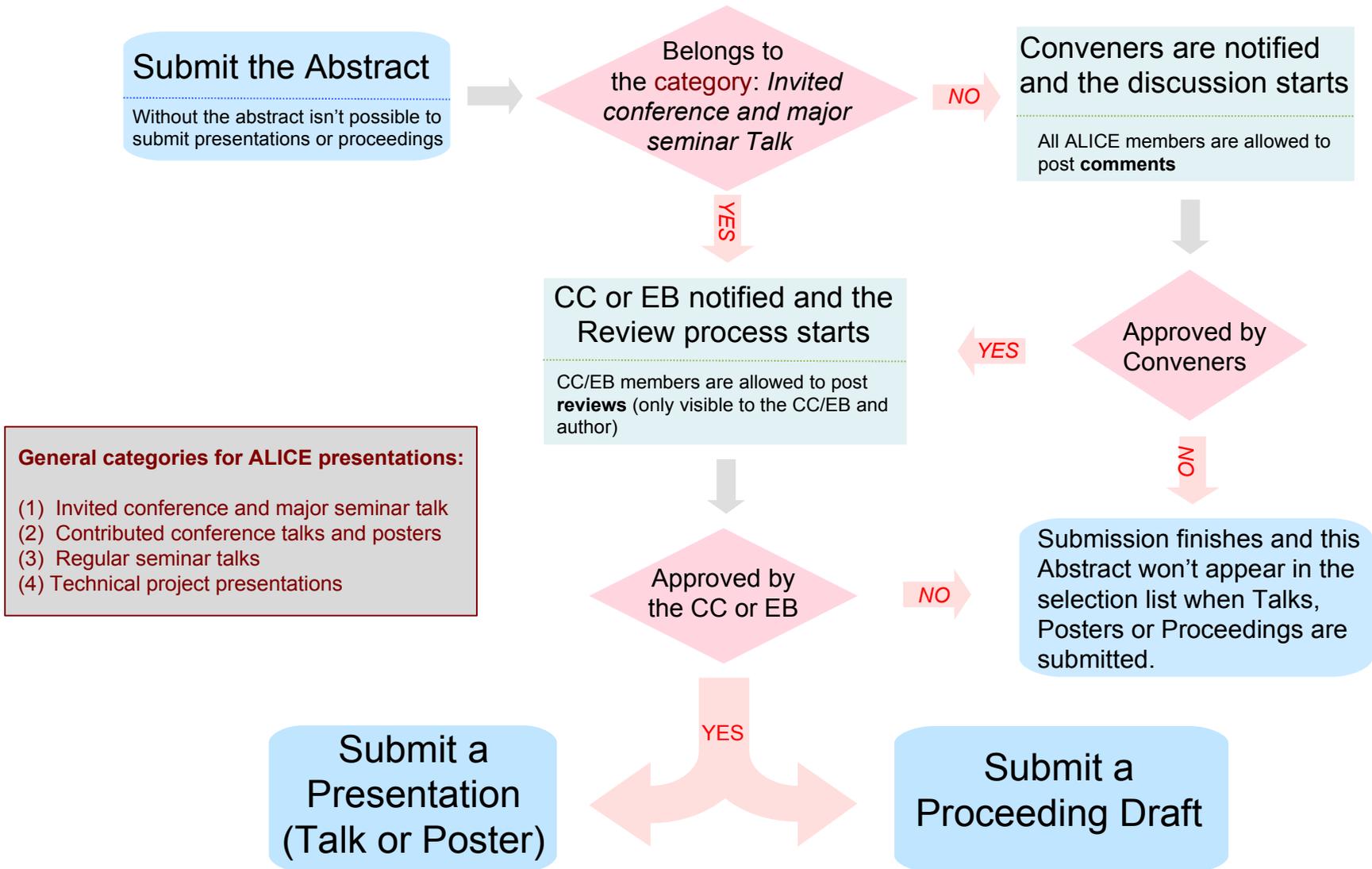
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General submission flux



Submission link

These link leads to: <http://aliweb.cern.ch/Documents/Conferences/index.html>

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Conference Committee (CC)

The Conference Committee (CC) has 6 members ([see](#)). The CC members are appointed by the MB and confirmed by the CB and the mandate is two years renewable. Ex-officio members of the CC are the Physics Coordinator, one Deputy Spokesperson and EB Chairperson.

The CC coordinates the call for, and the selection of ALICE speakers for oral presentations in Conferences. Another task is to review all abstracts and presentations submitted by ALICE collaborators to assure high scientific quality. The CC has the task to guarantee an efficient procedure and an effective internal quality assurance concerning ALICE conference representation. A list of conferences is available [here](#).

Calendar Today

08:30 QM 2011 - XXII International Conference on Ultrarelativistic Nucleus-Nucleus Collisions (Yves Schutz) Centre Bonlieu (Théâtre National)

09:00 TPC Weekly Meeting (Christian Lippmann) CERN (160-R-009)

10:00 ITS Upgrade WG4 Meeting (Diego Perini) CERN (160-1-009)

10:00 ALICE Global Event Observables meeting (Jens-Jorgen Gaardhoje) CERN (40-R-B10)

15:00 PWG3 HFE weekly EVO only

15:00 HLT weekly meeting CERN (3294-R-002)

16:00 EMCal trigger fortnightly meeting CERN (54-2-035)

update on - 13:07:59

ALICE Meetings

May

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Submission Page (top)

Page to list all Conferences and to submit contributions:
abstracts, presentations and proceeding drafts.

Contribution of ALICE members to International Conferences | ALICE Collaboration - Mozilla Firefox

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Contribution of ALICE members...

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Contribution of ALICE members to International Conferences

Submit new documents

Conferences Search:

Some fields are hidden to anonymous user, please login first (use your CERN NICE credentials)

Search by Conference Title Search by Contribution Title Search by Speaker Search by Conference Date

APPLY

- 2011 IEEE Nuclear Science Symposium and Medical Imaging Conference (Valencia, Spain, 10/23/2011 - 10:45)
- International Conference "Problems of Nuclear Spectroscopy and Nuclear Structure" (FSUE RFNC - VNIIEF, Russia, 607188, Sarov, Nizhny Novgorod region, Mira Ave, 37, 10/10/2011 - 09:00)
- TWEPP 2011 Topical Workshop on Electronics for Particle Physics (Vienna, Austria, 09/26/2011 - 14:00)
- Italian Physical Society XCVII National Congress (L'Aquila, 09/26/2011 - 09:15)
- The 9th International Conference on Position Sensitive Detectors (Aberystwyth, UK, 09/12/2011 - 12:45)
- 14th International Workshop on Advanced Computing and Analysis Techniques in Physics Research (ACAT) 2011 (Uxbridge, London, UK, 09/05/2011 - 09:00)
- Lepton-Photon 2011 (Mumbai, India, 08/22/2011 - 07:30)
- 15th Lomonosov Conference on Elementary Particle Physics (Moscow State University, Moscow, RUSSIA, 08/18/2011 - 08:30)

Submission Page (bottom)

Page to list all [Conferences](#) and to submit contributions: *abstracts, presentations and proceeding drafts.*

IX Latin American Symposium on Nuclear Physics and Applications (Quito, Ecuador, 07/18/2011 - 03:45)

Characterization of the Quark Gluon Plasma with Heavy Quarks (Physikzentrum, Bad Honnef, Germany, 07/11/2011 - 14:30)

2nd International Workshop for Future Challenges in Tracking and Trigger Concepts (CERN, 07/07/2011 - 09:00)

EPIC@LHC, International Workshop on Early Physics with heavy-Ion Collisions at LHC (Bari, Italy, 07/06/2011 - 08:00)

1 2 3 4 5 6 7 8 9 next › last »

Submission
shortcuts

Documents submissions:

ADD NEW CONFERENCE

The **Conference Committee** is responsible for maintaining an up-to-date list of all conferences. To get notifications about new conferences subscribe yourself to [alice-conference-announcements](#)

ADD NEW ABSTRACT

Submission of abstracts at least 10 working days prior to the abstract submission **deadline** of the conference.

ADD NEW PRESENTATION

Submission of presentation files (talk or poster) at least 10 working days prior to the **start** of the conference. The submission of talks and posters can be done only after the related abstract have been approved by the CC

ADD NEW PROCEEDINGS DRAFT

A Conference Proceedings is the write-up of a presentation at a conference. Submission of proceedings drafts at least 15 working days prior to the conference **deadline**. The submission of Proceedings can be done only after the related abstract have been approved by the CC

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Submission Page (bottom)

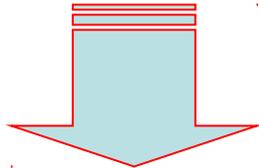
Documents submissions:

ADD NEW CONFERENCE

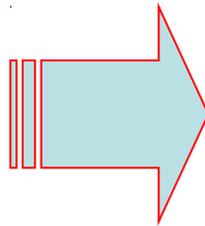
ADD NEW ABSTRACT

ADD NEW PRESENTATION

ADD NEW PROCEEDINGS DRAFT



Submission process is possible only for the ALICE people by using the NICE authentication.



CERN Authentication v2
European Laboratory for Particle Physics

Sign in with your CERN account

Username or Email Address:

Password:

Sign in

Reminder: you have agreed to comply with the CERN computing rules

Remember Username or Email Address
Sign in using your Certificate [autologon]

[Need password help ?](#)
[Create/Check your account](#)
[service-desk@cern.ch +41 22 76 77777](mailto:service-desk@cern.ch)
[IT Services Status Board](#)

Done
CERN Authentication v2...

Abstract Submission

- * 1 Type the **Title** of your Abstract.
- * 2 The **Presenter** is the person wishing to give the public presentation on behalf of the ALICE Collaboration (The name of the logged user is shown by default).
- * 3 Select the **Presentation Category** (only the *Invited Conferences* or *Major Seminar Talks* are exempt from conveners evaluation)
- * 4 Select the appropriated **Scope** (*PWG, Project Group* or *General*)
- * 5 Choose the **Related Conference** (to which is planned to submit the abstract) from the list of the previously announced conferences.
- * 6 Two options for **Abstract Submission**:
 - * A **Upload Abstract** as a file (txt, pdf, doc)
 - * B **Abstract Plain Text**
- * 7 **SAVE** (do not forget) !!!

(*) Mandatory fields

Abstract Submission

Create Conference Abstract

Title: *

1

Submission Information

A Conference Abstract is a simple method to create the input of the reviewing process by the CC management. By default a Conference Abstract content type allows comments and is only visible to authenticated users "alice-member". The PWG Convenors will review all Collaboration discussion and approve the Abstract, then the review goes to the CC. **Only after** a Conference Abstract is approved by the CC you are allow to submit your [Talks/Poster](#) or [Proceedings](#)

Presenter: *

2

The 'Presenter' is the person wishing to give a public presentation (talk or poster) on behalf of ALICE Collaboration.

Presentation Category: *

3

Contributed Conference Presentation

Scope (General, PWG or Project Group): *

4

PWG1

Based on the the scope selected a notification will be sent to the right reviewer. Ex:

- "PWG1" => PWG1 convener
- "General" => Conference Committee

Related Conference: *

5

2011 IEEE Nuclear Science Symposium and Medical Imaging... - (10/23/2011 - 10:45, Valencia, Spain)

Choose the Conference which you are planning to submit your abstract. If the Conference do not appears you should submit the conference to our web site first.

Abstract Submission

6

Abstract submission

It is **mandatory to upload a file** (txt, pdf or doc) with the abstract text. Optionally you can type the abstract content in the editor box below, in case you wish it appears like a plain text in the web page after the revision process has finished.

Upload Abstract: *

Maximum file size: 1 MB
Allowed extensions: txt pdf doc

ADD ANOTHER ITEM

Abstract Plain Text:



Style Format Font Size

B

[Switch to plain text editor](#)

The ID for excluding or including this element is `conferenceabstract@node/add/conferenceabstract.edit-field-abst-body-0-value`.

► **Input format**

Presentation Submission (Poster / Slides)

- * 1 Choose your **Related Abstract** from the list of previously **approved** abstracts.
- * 2 Specify the **File type** (poster or slides) to be submitted as a presentation to the conference.
- * 3 **Attached File** (upload here the file with 45MB maximum). More files can be uploaded with the corrections suggested during the review process.
- * 4 Specify the **Presentation time available** (*min*)
- * 5 **SAVE** (do not forget) !!!

(*) Mandatory fields

alice-webmaster@cern.ch

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Presentation Submission

Create Conference File

Submission Information

The submission of talks and posters can be done only after the related abstract have been approved by the CC. A draft of the talk slides of topical nature should be uploaded for Collaboration discussion at least 10 working days prior to the seminar or start of the conference. The PWG Convenors will review all Collaboration discussion and approve the talk at least five working days prior to the seminar or start of conference. The CC will then review the process and approve the talk at least three working days prior to the seminar or start of conference. The CC will determine whether the figures are appropriate for the occasion.

Related Abstract: *

A. Mastroserio, ALICE Silicon Pixel Detector [LHC Days in Split]

Choose your "abstract" in the expanded list. Only your own "abstracts" entered to the system and with status "Accepted" by the Conference Committee will be shown. If somebody else submitted your "abstract" on your behalf and misspell your name, the "abstract" will not be shown.

File Type: *

- poster
 slides

Please type the kind of presentation file you are planning to submit to the review process for the conference.

Attached File: *

Maximum file size: 45 MB

Add here the file you intend to submit for review. Note: Some versions of Safari browser have problems to upload files to the system.

Presentation time available: *

min

Set the presentation time available in minutes.

1

2

3

4

Proceeding Draft Submission

- * ① Choose your **Related Contribution Title** from the list of the already **accepted** abstracts.
- * ② **Attach Proceedings Draft** (upload here the file with 45MB maximum)
- ③ Specify the **Reference arXiv** (This should be done upon the approval by the EB)
- * ④ **SAVE** (do not forget) !!!

(*) Mandatory fields

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Proceeding Draft Submission

Create Conference Proceedings

Submission Information

A Conference Proceedings is the write-up of a presentation at a conference. It is the responsibility of the Presenter to ensure that the necessary approvals are obtained in a timely fashion. For typical presentations, the Proceedings draft is distributed by the Presenter for discussion within the appropriate FWG or Project at least 15 working days prior to the conference deadline. After discussion, the PWG Conveners review the Proceedings draft and, upon approval, send it to the EB for review and approval. The EB should receive the draft approved by conveners at least 5 working days prior to the conference deadline.

Related Contribution Title: *

A. Mastroserio, ALICE Silicon Pixel Detector [LHC Days in Split]

You should have submitted a presentation abstract to the conference, prior the proceedings submission. Please, choose the title of your contribution in the expandable list. Only contributions owned by you, with status "Accepted" by the Conference Committee will be shown.

Attach Proceedings Draft: *

Browse...

Maximum file size: 45 MB

Add here the file you intend to submit for review. Note: Some versions of Safari browser have problems to upload files to the system.

Reference arXiv:

Please type the arXiv reference of the proceedings UPON approval by the EB. It's responsibility of the Presenter submit the Proceedings to the Conference and post it on the arXiv after the final approval by the EB.

1

2

3

Comments during revision

◆ To post **comments** is absolutely necessary to login into the system.

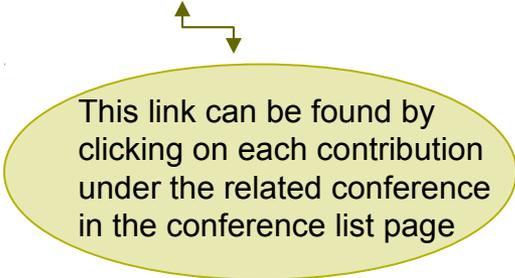
◆ Any ALICE member can submit a **comments** through the link: [Add new comment](#)

◆ Any **comment** includes:

- *Your name (this is automatically identified by the system)*
- *Subject*
- *Comment*

◆ **Comments** can be replied through a link under that comment text.

◆ The **comments** should be posted through the website and not by email. By using website system, both the author and the convener, will automatically receive a notification with a copy of the **comment**.



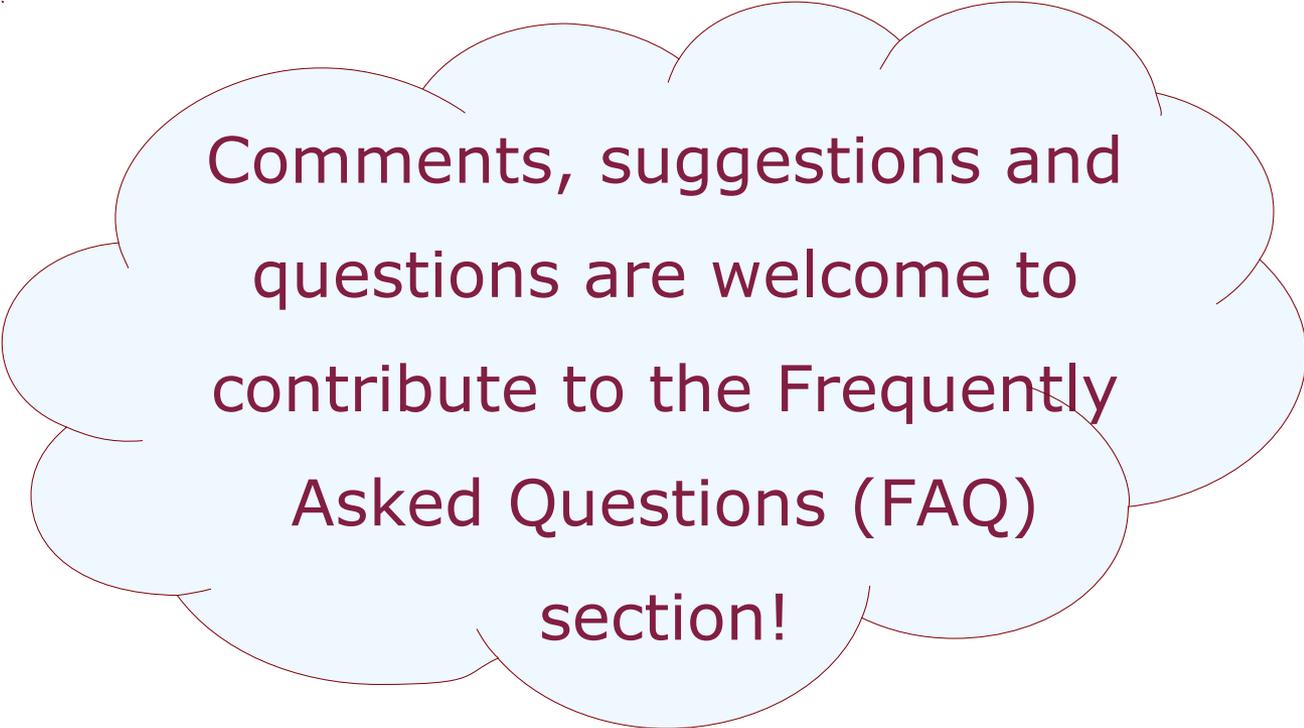
This link can be found by clicking on each contribution under the related conference in the conference list page

Reviews by the referees (CC/EB)

- ◆ Responsible for the contribution's **reviews**:
 - *Conference Committee (for Slides and Posters)*
 - *Editorial Board (for Proceedings)*
- ◆ The author and the committee are notified after the a **review** post.
- ◆ The authors of the submitted contributions are encouraged to use the fields *Author Replay to CC Review* or *Author Replay to EB Review* in their submission form. Is strongly advised not to use **comments** to reply **reviews**.

General lines about Submissions

1. The ALICE collaboration members receive an automatic notification when every Conference is announced (In order to get notifications about new conferences subscribe yourself to the e-group: *alice-conference-announcements*).
2. In all cases when the submission is carried out by a certain ALICE member, the right convener(s) receive an automatic notification with the main information of that submission included and the link to see the submitted material.
3. The discussion in the corresponding PWG or ALICE Project starts up.
4. Any ALICE member can submit a comment through the link “*Add new comment*”. Consequently, any saved comment triggers an automatic notification to the contribution's author with the body of the comment, the name and email of the commenter and also the link to make easier to see all comments in the page of that abstract/file/proceedings.
5. When a decision at the convener's level is taken (*Agreed* or *Rejected*) the author is automatically notified. The CC/EB is notified just when the decision is “*Conveners Agreed*”.
6. The Review Process by the EB/CC starts up.
7. Any Review must be replied by the author through the link “*Author Reply to CC/EB Review*”.



**Comments, suggestions and
questions are welcome to
contribute to the Frequently
Asked Questions (FAQ)
section!**